

By-laws of Resurrection Pastoral Assembly

Article I: Nomination and Discernment of New Members

(Strike out = eliminations. **Bold** = additions)

Annually, in January, one-third of the at-large members **shall be replaced**, plus any additional vacancies shall be filled. Terms for **at-large members** shall be for 3 years **and alternates for 1 year. The Nominating, Discernment and Selection process shall be as follows:** Selection Sunday shall be the second Sunday of January. At least 60 days prior to the annual discernment of members, the Pastoral Assembly shall appoint a nominations committee of at least four members. Two of these members shall be Pastoral Assembly members and two members shall be chosen from the general assembly by the Pastoral Assembly. The nominating committee shall manage all aspects of the nomination process including:

a. Education of Parishioners: Parishioners shall be informed about the Pastoral Assembly and the selection process for the two weeks prior to nomination forms being available. This education should minimally include bulletin and pulpit announcements.

b. Nomination: Nomination forms shall be distributed at all liturgies for two successive weekend masses and shall be available at the Parish office. Parishioners shall be encouraged to nominate themselves or other parishioners whom they feel have the essential characteristics to become a member. The Pastor or Associate Pastor should encourage interested parishioners to nominate themselves or others.

c. Acceptance: Parishioners who have been nominated are notified by the nominating committee of their nominations and must accept the nomination to be formally considered for the discernment process.

d. Notification: The nominating committee shall forward the applications of all nominees to the Pastoral Assembly not later than two weeks prior to Selection Sunday. This should include only those who have accepted the nomination to the Pastoral Assembly. The Pastoral Assembly shall announce all nominees in the bulletin one week before the selection process.

1. **During the last Pastoral Assembly meeting in November, the Pastoral Assembly shall appoint a Nomination Committee of at least four members. Two of these members shall be Pastoral Assembly members and two members shall be chosen from the congregation who are actively involved in the parish. The Nomination Committee shall manage all aspects of the nomination process. The Convener will distribute nomination forms to the Pastoral Assembly for distribution to active members of the parish interested in becoming part of the Pastoral Assembly.**

2. All Pastoral Assembly members will go into the parish community to ask individuals if they would be interested in being part of the Pastoral Assembly. Nominees should be active in the parish community (i.e., willing to serve the church, active and visible in the parish, exhibiting strong Catholic values and faith) and commit to attending 6 meetings, including the following:
 - a. The first meeting will be ~~in late January~~ will be a half day commitment as a retreat meeting on the first Saturday in February. The purpose is to transition new team members, clarify the role ~~purpose~~ of the Assembly, elect a Convener and a Recorder.
 - b. Five 2-hour meetings (March, May, July, September, and November) typically scheduled on Saturdays.
3. **Education of Parishioners:**
 - a. Parishioners shall be informed about the Pastoral Assembly and the selection process on the last weekend of November by members of the Nomination Committee. An announcement will be made at all Masses and in the bulletin encouraging all interested in joining the Pastoral Assembly to talk with an assembly member.
 - b. Nomination forms shall be distributed at all liturgies during ~~for~~ the first two December weekend masses as part of Education of Parishioners. Nomination forms shall also be available at the Parish office.
4. **Nomination:** Parishioners shall be encouraged to nominate themselves or other parishioners whom they feel have the essential characteristics to become an active Assembly member. The Pastor or Associate Pastor should encourage interested parishioners at all masses to nominate themselves or other parishioners who they feel have the essential characteristics to serve as an active Assembly member. Nomination forms are due to the office no later than the third Sunday in December.
5. **Acceptance:** Parishioners who have been nominated are notified by the nominating committee of their nominations and must accept the nomination by the end of December to be formally considered for the discernment process. The Nomination Committee will meet with the Pastor to review the nominees no later than the first week of January.

- 6. Notification of Pastoral Assembly: The nomination committee shall forward the applications of all nominees to the Pastoral Assembly not later than the first week of January. This should include only those who have accepted the nomination to the Pastoral Assembly. The Pastoral Assembly shall announce all nominees in the bulletin one week before the selection process.**
- 7. The selection process (Selection Sunday) will occur during January's 2nd Sunday Mass at 10:30 AM for the English-speaking community and 1:00 PM Spanish speaking community. All names will be placed in a hat and randomly picked from the hat during announcements after Communion by the Pastor or Associate Pastor. The first names selected will be for the vacant 3-year positions. The next names selected will be for the vacant 1-year alternate positions.**
- 8. Notification of Selection of new members to Pastoral Assembly shall occur between Selection Sunday and the first Pastoral Assembly meeting of the year, the Transition Meeting. The Convener will:**
 - a. Notify the newly selected Pastoral Assembly members of the new members**
 - b. Send new members a copy of the Constitution and Bylaws prior to and in preparation for the Transition meeting.**
 - c. Plan the Agenda for the Transition Meeting to occur the 1st -Saturday in February. The agenda will be as follows:**
 - i. Welcome of new members**
 - ii. Opening mini-Retreat on Purpose of Pastoral Assembly**
 - iii. Election of Convener and Recorder**
 - iv. Schedule of upcoming meetings**